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| **1. Incident Name:** | **2. Operational Period:** Date From: Date To: Time From: Time To:  | **3.** **Branch:** **Division: 1****Group: 1****Staging Area:**  |
| **4. Operations Personnel:** Name Contact Number(s) Operations Section Chief:  Branch Director:  Division/Group Supervisor:  |
| **5. Resources Assigned:** |  # of  Persons | Contact (e.g., phone, pager, radio frequency, etc.) | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information |
| Resource Identifier | Leader |
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| **6. Work Assignments:** |
| **7. Special Instructions:** |
| **8. Communications** (radio and/or phone contact numbers needed for this assignment)**:**Name/Function Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  /  /  /  /  |
| **9. Prepared by:** Name: Position/Title: Signature:  |
| **ICS 204** | **IAP Page \_\_\_\_\_** | Date/Time:  |